



## 1998 EDITORIAL BOARD CHARTER

### OBJECTIVES

1. Keep members informed of MISAF activities in a timely manner through the Michigan Forester newsletter.
2. Recognize member achievement through the Michigan Forester.
3. Involve as many members as possible.

### ORGANIZATION (per 1 November 96 MISAF Bylaws)

1. Editorial Board Chair, as appointed by the State Chair.
2. Publisher, as appointed by the Board Chair.
3. Publications Business Manager, as appointed by the Board Chair.
4. Editor, as appointed by the Board Chair.
5. UP Reporter (s), as appointed by the UP Chapter Chair.
6. LP Reporter(s), as appointed by the LP Chapter Chair.
7. Photographer(s), as appointed by the Board Chair.
8. Board Members, as appointed by the Board Chair.  
(Note: Publisher/Editor may operate as one)

### ACTIVITIES

1. Determine content, format and frequency of newsletter.
2. Editor and others-review articles, write editorials, do layout.
3. Reporters-write or solicit articles on MISAF activities in their area.
4. Photographer(s) - acquire pictorial record of MISAF activities.
5. Publications Business Manager - handle budget, solicit advertising, inform board.
6. Publisher - facilitate labeling, sorting, mailing. (Editor/Publisher may function as one)

### 1998 EMPHASIS

1. Generate advertising revenue.
2. Identify and work with new board for 1999. (all positions are needed)
3. Retain current general format.
4. Research less expensive printing/mailing options.
5. Publish at least 3 issues as scheduled (Feb., June., Nov.)

Michigan SAF Charters, 1998		
Member/Leader/Orientation	Treasurer & Finance Committee	Policy-Communications Coordinator
Recruiting/Reinstatement	Forester's Fund	Policy Team
Diversity Team	Secretary Team	Communications Team
Student & Mentoring Team	Financial Auditing Team	MFRA Roundtable Liaison
Membership Category Team	Teller Committee	MUCC Representative
Membership Coordinator/Team	Editorial Board	Awards Team